



# ExpertCare

## CHRONICLE



### March 2026



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#### MARCH GIVEAWAY

We're drawing two winners for March!

Each will get a \$50 Lowe's gift card!

Find out who won in next month's Newsletter!

#### FEBRUARY GIVEAWAY

Congrats to February 2026 Giveaway Winners:

Charlie Britt and Miranda May!



## W-2 Information

IRS Form W-2 has been mailed to the address on file for employees not enrolled in the Early W-2 program.

Electronic W-2s are available in the Paylocity under Pay> Tax Forms. If you are not enrolled, you may select the Early W-2 Election option.

Address changes must be submitted through the Paylocity Employee Portal or in writing. We accept email or text messages from the contact information on file. Email updates may be sent to [HR@versicaregroup.com](mailto:HR@versicaregroup.com)

To update tax information, submit a new MI-W4 using the provided link. ExpertCare cannot assist with completing W-4 forms. We recommend using the IRS Withholding Calculator:  
<https://apps.irs.gov/app/tax-withholding-estimator/income-and-withholding/>

Free tax assistance is also available through the City of Detroit:  
<https://detroitmi.gov/government/tax-preparation-sites>

Thank you for your understanding.

## Friendly Reminder

Please make sure all your contact information is up to date. If your phone number or address has changed lately, please call ExpertCare and ask to speak with a Recruiter to update your information!

# HHA TIP OF THE MONTH

For the March HHA Tip of The Month we will be going over how to obtain a missing signature for a shift.

If you do not collect the guardian signature during the clock out process for your shift you will need to complete the following steps in order to obtain the missing signature;

Step 1-You will need to select the visits tab on the home screen of the HHA app.

Step 2- Once in the visits tab you will select the shift date that you need to obtain the signature for. The timesheet will then open.

Step 3- Under the blue clock out button you will see a blue icon of a pencil and clock. You will click on this icon to populate the Time Correction sheet.

Step 4- On the Time correction sheet there are 2 required fields you must fill out; corrected time and a reason. For the time you will input the same time as your green confirmed clock out time and the reason you will select "needed to obtain signature" in the drop-down box. After these 2 required fields are completed you will select Next and the signature page will automatically populate.

Step 5- Collect the signature and click save.

Step 6- Once you have saved the signature your green confirmed clock out time under the clock out button will now turn a bronze/orange color. This signifies that you have submitted a time correction sheet over to your billing specialist for review.

Back Visit Detail Jane Test ? [pencil icon] +

Clock In/Out Duties

05/19 at 01:15PM 05/19 at 03:30PM

Clock In Clock Out

Confirmed: 01:15PM ✓ Confirmed: 03:30PM ✓

Back Visit Detail Jane Test

Time Correction: 05/19/2023

All fields marked with an asterisk (\*) are required.

Visit: **START** **END**

Schedule: 01:15PM 03:30PM

Confirmed: 03:44PM

Corrected: 03:44PM

\* Reason: Needed to Obtain Signature

**HHA Refreshers for March:**  
Thursday, March 12 @ 3pm  
Friday, March 20 @ 2pm  
Tuesday, March 31 @ 12pm

# EXPERTCARE POLICY REMINDER



Caregivers must accurately record and certify all worked time using HHA. Pay is provided for one-on-one, face-to-face services only. Telehealth services and any work outside the scheduled shift require prior management approval. All visits must have a recipient or guardian signature to verify hours for payment.



Corrections must be submitted within two weeks of the date worked. Late or incomplete submissions may delay pay and affect employment status. Accurate documentation is due by midnight Saturday for Therapists and by 8:00 a.m. Monday for Caregivers. Late submissions may be held for the next pay period and may result in disciplinary action.



Employees must clock in before working and clock out when work ends. Report any timekeeping errors.

Falsifying time records is Medicaid fraud and will result in immediate termination and possible legal action.



# Recipient Rights Corner



Recently, an incident was reported to ExpertCare and the Office of Recipient Rights involving a caregiver smoking or vaping marijuana while on shift in a recipient's home. This behavior is a violation of both Michigan Mental Health Code 330.1708 and ExpertCare's policies.

Michigan Mental Health Code 330.1708 states:

*"A recipient shall receive mental health services suited to his or her condition."*

ExpertCare would like to remind all staff that the use of marijuana, alcohol, illegal drugs, or controlled substances while working is strictly prohibited. Such use can impair judgment, compromise workplace safety, negatively impact performance, and put the welfare of both recipients and the employee at risk.

ExpertCare expects every caregiver to adhere to these standards to maintain a safe, professional, and supportive environment for all recipients. Violations of this policy will result in disciplinary action in accordance with ExpertCare procedures.

Thank you for your commitment to upholding the highest standards of care and professionalism. If there are any questions or concerns, please feel free to contact ExpertCare at (248) 643-8900.

MARCH 2026

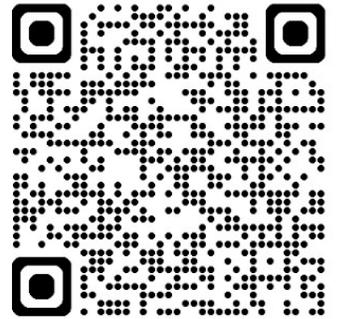
# Upcoming Events



## Morning Munchkins

Friday March 6<sup>th</sup> from 10:30 -11:30am  
30300 Hales Street, Madison Hts, MI 48071

For preschoolers ages 3-6. At Red Oaks Nature Center, activities include reading a book together and a related hands-on, nature-based activity. \$5 per person. Preregistration required. Please scan the QR for more information.



## White Lake Oaks Spring Arts & Crafts Show

Saturday, March 21, 2026 from 10a-3p  
991 Williams Lake Rd, White Lake, MI 48386

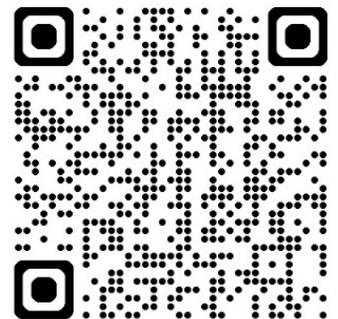
Browse homemade and made-in-Michigan products from more than 40 vendors. Admission is free and concessions will be available for purchase. No pre-registration required.



## Spring Equinox Hike

27600 Haggerty Rd, New Boston  
Tuesday, March 24<sup>th</sup> from 6-7:30pm

A hike to listen for frogs, spot budding plants, and watch for returning migratory birds. The hike will cover up to one mile on dirt, gravel, grass, and boardwalk, with a few hills. The cost is \$4 per person and all ages are welcome. To register, call the Wayne County Parks front desk at 734-261-1990 and pay by phone or in person at the Nankin Mills Interpretive Center.



MARCH 2026

# Upcoming Events



## Bowers Farm Winter Park

Sunday March 1<sup>st</sup> 2pm -9pm

1219 E Square Lake Rd, Bloomfield Hills, MI 48304

Admission is FREE. Activities at Winter Park include browsing the farm store, dining at the farm kitchen, and snow tubing down the sled hill. Pre-registration is required for tubing.



## Emagine Winter Kids Movies

February 27 - March 5 - Migration

For kids AND adults all the way through late March!

Each week will feature a new kids movie to check for a super low price. \$5 Magic Packs available (small popcorn + small drink). You can purchase your tickets for now for any of the movies listed below right now on the Emagine Theatre website.



## Ice Dinosaurs Sloan Museum Exhibit

1221 E Kearsley St, Flint, Michigan 48503

Tuesday, January 20, 2026 - May 3, 2026

ICE Dinosaurs at the Sloan Museum and Longway Planetarium explores groundbreaking discoveries showing that dinosaurs migrated to and thrived in the Arctic, adapting to cold, dark, and snowy conditions year-round. The exhibit includes an interactive experience and a feature film at Longway telling the true story of three kids who discovered a teenage T. rex fossil that made international headlines (film recommended for ages 10+ due to realistic scenes).



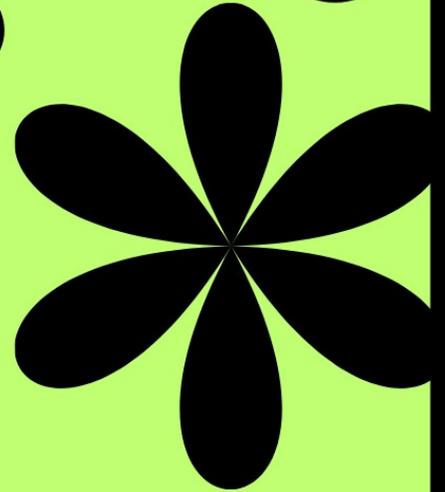
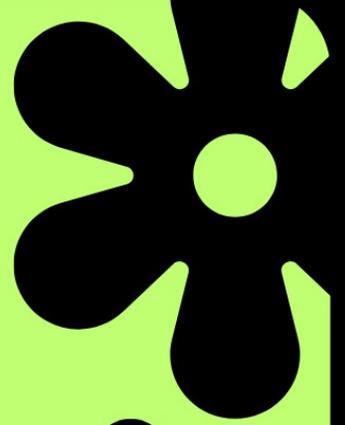
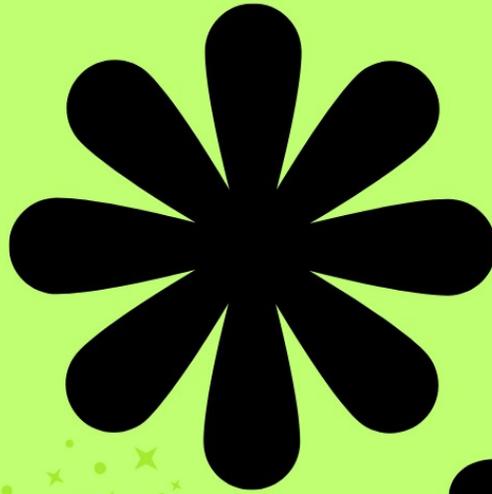
# Happy Anniversary

20 Years - Jennifer Munn

10 Years - Vicky Benson & Nazirah Foggie

5 Years - Mary Kelley & Tiffany Conner

## Thank You



# GET TO KNOW THE EXPERTCARE STAFF

**KELLEY  
HOLMES**



## **What is your job title and role at ExpertCare?**

*My role at ExpertCare is Billing Manager. I oversee billing for our Michigan brands, including managing billing workflows, supporting internal teams, and ensuring claims processed accurately and on time.*

## **How has ExpertCare helped you in your career development?**

*ExpertCare has greatly supported my career development over the past almost 12 years. I started as a Billing Administrative Assistant, and through ongoing opportunities to learn, I've gained extensive knowledge of our billing processes and systems while continuing to grow professionally. I'm grateful for the support and trust ExpertCare has given me throughout my career.*

## **What is the most exciting part of your job?**

*The most exciting part of my job is seeing growth. I enjoy watching the numbers increase, especially when it reflects more recipients being served and more caregivers partnering with us to provide the support our recipients need. It's wonderful to see the impact being made.*

## **What is your favorite line from a movie?**

*"Life moves pretty fast. If you don't stop and look around once in a while, you could miss it." – Ferris Bueller from Ferris Bueller's Day Off*

## **If you were to write a self-help book, what would the topic be?**

*My self-help book would be about living in the moment. We only get so much time to live our best lives, so it's important not to get too caught up in the past or the future that you forget about the present. No one should ever look back wishing they could have moments back, only looking back to remember and appreciate them.*

## **What advice would you give to recent new hire, Caregivers and Therapists?**

*My advice would be to always remember the impact you are making. Our recipients benefit so much from the work our Caregivers and Therapists do, and we truly appreciate everything you do for them!*

## **What's an accomplishment that you're most proud of?**

*One accomplishment I'm most proud of is buying my first home and learning how to navigate being a homeowner. This was a major goal for me for many reasons, and something I worked hard to achieve. Being able to make that happen was incredibly rewarding, and it has taught me a lot about responsibility, independence, and staying committed to long-term goals.*

## **Where would you like to go on a dream vacation?**

*My dream vacation would be traveling throughout Italy. I'd love to see as much of the country as possible, experience the most authentic places, enjoy amazing Italian food, and take in the culture.*

## **What is your proudest moment at ExpertCare?**

*I've had so many proud moments over the years, but now as a manager, my proudest moments are seeing members of my team grow and develop in their careers. It's a great feeling to be part of that growth and help support them along the way.*

LOOK WHO'S TALKING  
FEBRUARY CAREGIVER OF THE MONTH  
MADALYN ALEXANDER



We are thrilled to recognize Madalyn Alexander as our Caregiver of the Month, and we are excited to recognize her for the outstanding care and dedication she brings to her role. Madalyn consistently demonstrates excellent communication skills, and makes sure that everyone involved feels informed, supported, and confident in the care being provided. She builds strong, trusting relationships with her recipient and always approaches her work with positivity and compassion. Madalyn is especially known for her creativity and enthusiasm. She is always coming up with fun, engaging activities that make each day enjoyable and meaningful for her recipient. Her willingness to go above and beyond does not go unnoticed, as she continuously puts in extra effort to ensure the highest level of care. Madalyn's strong work ethic, reliability, and genuine commitment truly set her apart. We are incredibly grateful to have her on our team and are proud to celebrate her—congratulations, Madalyn!

Thank you for demonstrating ExpertCare's core values of:

Helping People Succeed

Passion for Success

Can Do Attitude

**ECare: What made you decide to become a Caregiver?**

**Madalyn:** I decided to become a caregiver because I wanted to make a difference in people's lives, helping others succeed and watching them grow is an important thing to me.

**ECare: What was your first paying job?**

**Madalyn:** My first paying job was at a Dairy Queen. I decided to never work in food again after that.

**ECare: What is the most exciting part of your job?**

**Madalyn:** Watching my client's growth and becoming more comfortable with the world around them.

**ECare: What do you do for fun?**

**Madalyn:** I like to do a lot of things for fun, especially reading and listening to music. I also like to travel and I get that opportunity a lot because my significant other lives in Oregon.

**ECare: Have you ever met anyone famous?**

**Madalyn:** I have not met anyone famous in my adult life, but when I was little my dad was friends with one of the bachelor's I cannot remember which one however, apparently he said I was adorable though.

**ECare: What is your best piece of advice for other Caregivers?**

**Madalyn:** My advice for other caregivers is to remember to take care of yourself. Often, we find that the work we do can be stressful and we see a lot of hurt. It is important to remember to take care of ourselves and treat ourselves to relaxation for our minds and bodies.

**ECare: Would you consider yourself an introvert or an extrovert and why?**

**Madalyn:** I am definitely an introvert. I prefer that someone comes and talks to me if I am out (if by some chance I am out). Sometimes I will break from being a wallflower but most times I am somewhere hiding at a social event.

**ECare: What have you learned from your Caregiving experience that has helped you in other aspects of your life?**

**Madalyn:** What I have learned in caregiving that has helped me in other aspects of my life is that you really never know what others are going through and that it is important to recognize that others may be having down days and to always be kind to others because you do not know what they've been through. Even when others are not nice to you it is important to be kind to them.

# PAPER BASKETBALL CRAFT



## MATERIALS YOU'LL NEED

- Free basketball template (see next slide)
- Orange cardstock or construction paper
- Black marker
- Black, white, and other colored construction paper (for arms, legs, headband, mouth)
- Googly eyes
- Glue stick or school glue
- Scissors
- Crayons or markers (to color shoes)

## INSTRUCTIONS

### Prepare the Pieces

1. Print or trace the free basketball template.
2. Cut out a large circle from the orange cardstock – this will be your basketball's body.
3. From the rest of the template pieces, cut:
  - 2 arms
  - 2 legs
  - A "smile" mouth piece (from black paper)
  - 2 small pink circles (for cheeks)
  - Sweatband and shoe pieces

### Add Basketball Details

- Use the black marker to draw the classic curved lines on the orange circle to make it look like a basketball.
- Color the shoes in your favorite colors with crayons or markers, then cut them out.

### Attach Arms and Legs

- Glue the two arms and two legs onto the sides of the orange basketball shape.
- Glue the colored shoes at the bottom of the legs.

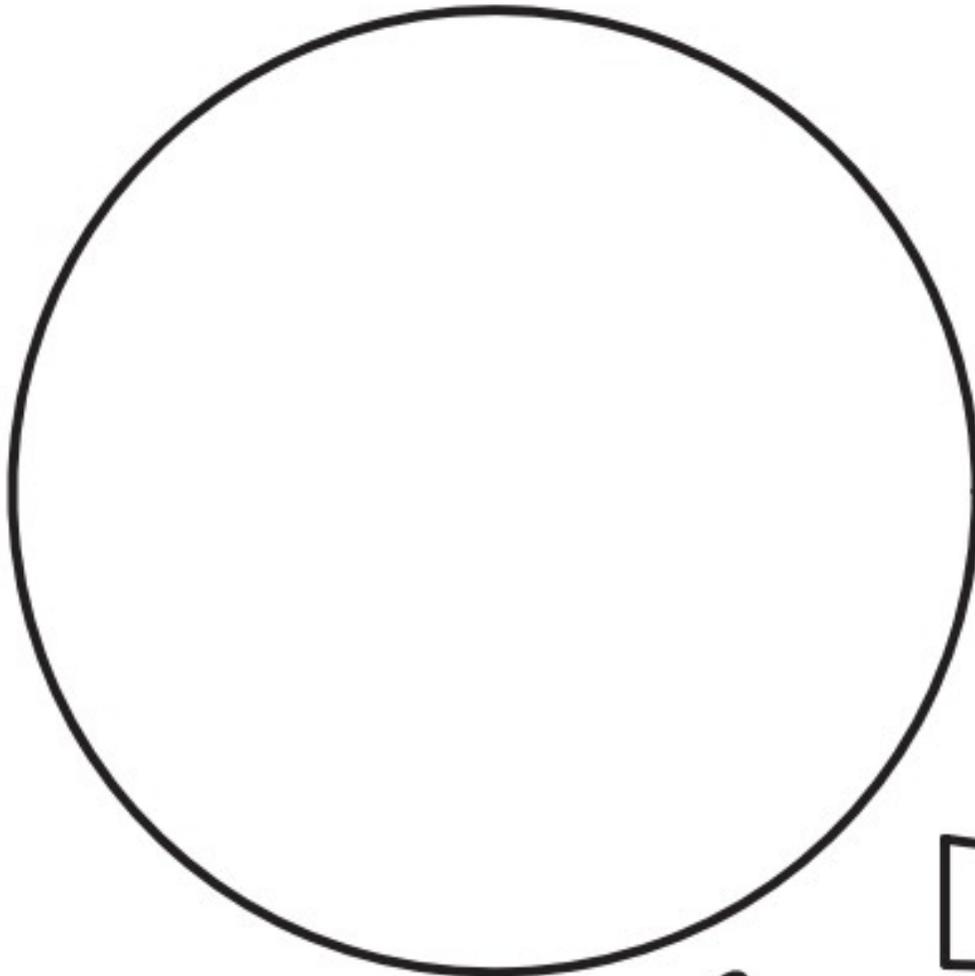
### Give Your Basketball a Face

- Glue on googly eyes – mix sizes for extra fun if you want!
- Glue the small black paper smile just below the eyes.
- Add the two pink circles as cheeks for a cute expression.

### Add the Sweatband

- Cut your colored sweatband piece from the template.
- Lay it across the top of the basketball and glue it in place.
- Trim any excess to follow the curve of the basketball.

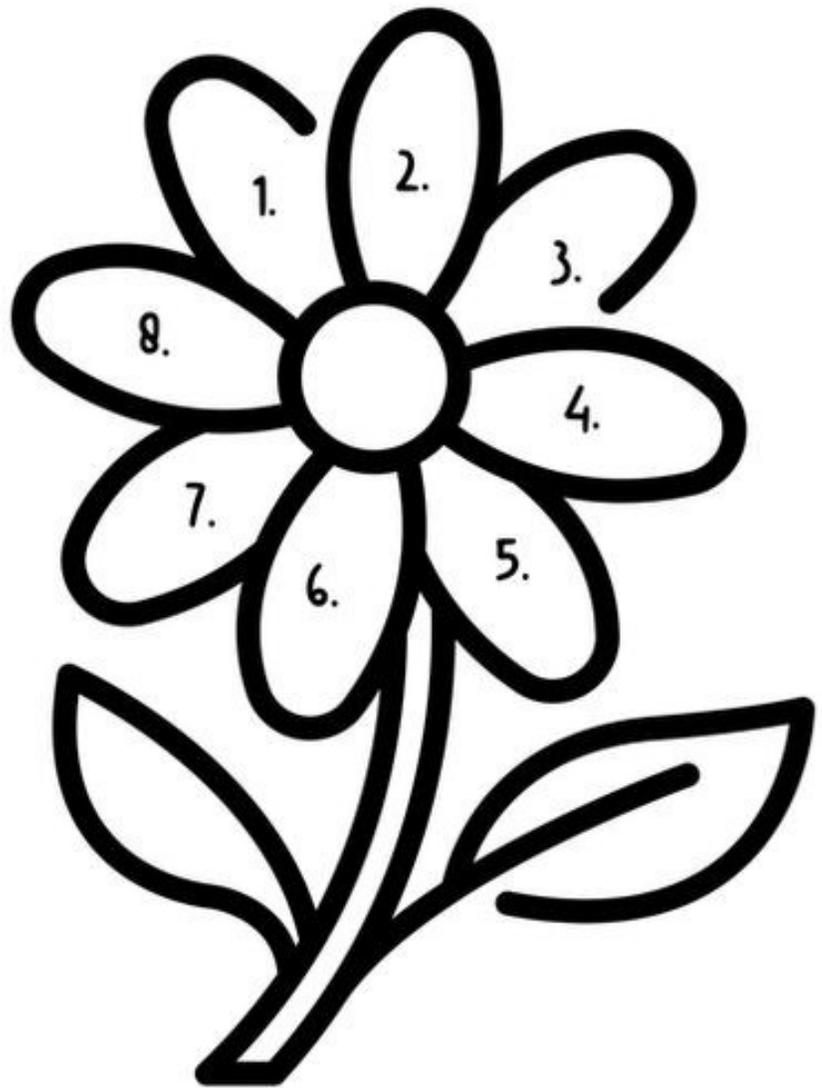
CUT 2



# Feeling Flower

How do you feel about.....

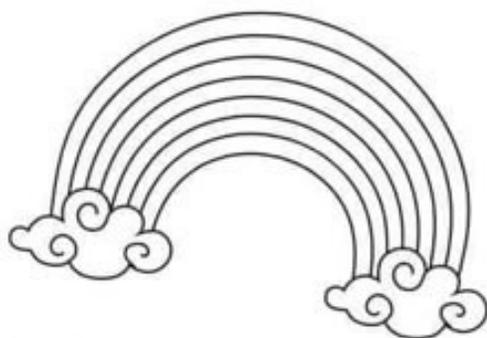
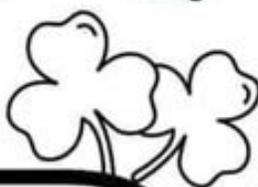
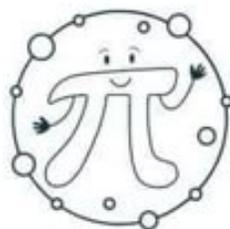
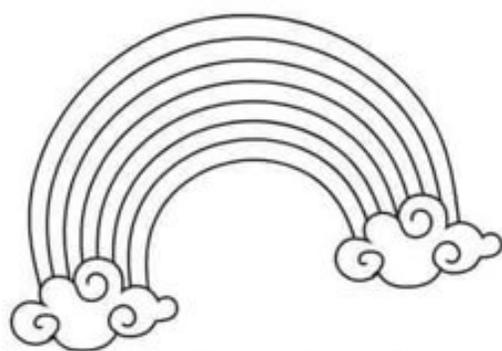
1. Yourself
2. Your Family
3. Today
4. Friends
5. Home
6. School
7. The Playground
8. Chores



Great	Good	Okay	Fine	Bad
<b>YELLOW</b>	<b>GREEN</b>	<b>BLUE</b>	<b>ORANGE</b>	<b>RED</b>



Learn More at  
[ADUCKSTHERAPIST.COM](http://ADUCKSTHERAPIST.COM)



# MARCH

## WORD SEARCH

S C F S P R I N G E F R W D L O C R  
 R U R T U Y M I P A A B K X T N A A  
 L P B P F L S A R G I D R A M S Y I  
 W E N A E R S R E R T H Y W R T K N  
 S D P T B R C E D E R V X A L A M B  
 H G L R R E S S I E A F D F E W M O  
 A W W I E T P B D N R E H F K F L W  
 M A R C H C Y W E N E S E L I H C S  
 R J B K R U H N F A T T U E S D A Y  
 O H R S Y B T A T T I O P D D A R A  
 C E E D L I L N U E T C Y A N F R D  
 K E P A N R R O L N I L J Y E F A I  
 S E U Y D S Y E I L R O S G S O R P  
 D R S E U S S I P A W V A P S D R N  
 W F M A R I O D A Y G E L K B I O R  
 C H Y A D J O H D N D R E W O L F R

BIRDS  
 CLOVER  
 DAFFODIL  
 DR SEUSS  
 FAT TUESDAY  
 FLOWER  
 GREEN  
 LAMB  
 LEPRECHAUN  
 MARCH  
 MARDI GRAS  
 MARIO DAY  
 PI DAY  
 RAIN  
 RAINBOWS  
 SHAMROCK  
 SPRING  
 ST PATRICKS DAY  
 TULIP  
 WAFFLE DAY

BEGINNER FRIENDLY ART CLASSES | PRESENTED BY  
MACOMB COUNTY COMMUNITY MENTAL HEALTH

# Art Exploration

Art Exploration is a series of beginner friendly, project-based art classes for adults hosted by Mars McCuiston, an interdisciplinary artist and educator based in the Metro Detroit area.

## When:

WEDNESDAYS  
4:00 - 6:00 PM

## Where:

MCCMH NORTH  
43740 North Groesbeck  
Hwy, Clinton Township  
MI, 48036

## Session 1

March 4th, 11th, and 18th

### WEEK 1: WATERCOLOR VIBES

Participants will explore watercolor techniques by creating abstract art in a guided lesson.

### WEEK 2: CONTOUR LINE ART

Participants will create dynamic line art using contour line drawing methods.

### WEEK 3: COLLAGE POSTCARDS

Participants will explore collage techniques and use recycled materials to create personalized vision boards.

## Session 2

March 25th, April 1st and 8th

### WEEK 1: PINCH POT

Participants will learn the basics of hand building and work with clay to create ceramic vessels.

### WEEK 2: SUNCATCHERS

Participants will take inspiration from stained glass techniques and create dazzling suncatchers.

### WEEK 3: TAPESTRY

Participants will use a variety of fibers and embellishments to create unique hanging artwork.



## Registration QR Code:



Need help registering?  
Contact your case  
manager for assistance!

# LGBTQ+ Youth Alliance Group

## CONNECT. CREATE. BELONG.

A welcoming, affirming space for *queer and questioning teens* (ages 14–18) to:

- explore identity
- explore creativity
- share real conversations

With supportive people who get it.

**1<sup>ST</sup> & 3<sup>RD</sup> THURSDAY OF  
EACH MONTH  
6:00–7:30 PM**

Beginning  
March 2026

Drop-In:  
Come  
whenever you  
can!

### LOCATION

The Guidance Center, Building 2  
13111 Allen Rd, Southgate, MI 48195

Drinks and snacks will be provided!



Questions? Contact Allison Smith  
Email: [asmith@iamtgc.net](mailto:asmith@iamtgc.net)  
Text: 734-308-0768



# PARENT/CAREGIVER Pride Alliance

**A supportive, judgment-free space for parents and caregivers of LGBTQ+ youth to connect, share experiences, and learn helpful resources.**

## Who Can Attend:

- Parents, caregivers, guardians, and supportive adults
- All experience levels welcome – whether you're just learning or already an ally

## What to Expect:

- A safe, respectful space for parents and caregivers
- Honest conversations and shared experiences
- Resources and education around LGBTQ+ topics
- Support focused on youth mental health and wellbeing

**Beginning  
March 2026**

**EVERY THIRD THURSDAY OF THE MONTH**

The Guidance Center  
Center for Excellence

13111 Allen Rd., Building 2, Southgate, MI

## More Information:

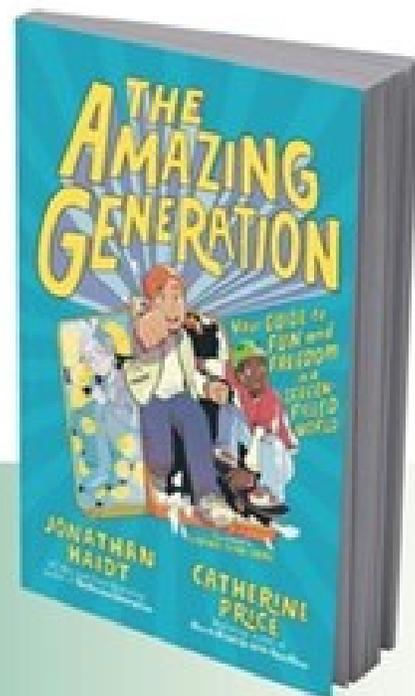
Contact Allison Smith  
[asmith@iamtgc.net](mailto:asmith@iamtgc.net)  
734-308-0768



# BOOK CLUB

## The Amazing Generation

by Jonathan Haidt and  
Catherine Price



Tuesday, March 3, 2026  
5:30-7pm

The Guidance Center's Center for Excellence  
13111 Allen Road, Southgate MI 48195

*The Amazing Generation: Your Guide to Fun and Freedom in a Screen-Filled World* is aimed at kids and tweens (ages 9-12) and offers a positive, practical guide to managing smartphone use and living a more fulfilling "analog" life. Inspired by Haidt's *The Anxious Generation*, it uses facts, a graphic novel, and real-life stories to empower young people to take control of their tech use, focusing on fun, confidence, and real-world connection rather than just restrictions.

Read together with your child and come ready to discuss *The Amazing Generation*. Parents and kids will have a chance to meet separately and then come together for games and dinner.

**Free books available: text 734-308-0768  
for your copy! (while supplies last)**

**RAFFLES &  
GIVEAWAYS  
INCLUDED!**



Register at

[www.guidance-center.org/book-club2](http://www.guidance-center.org/book-club2)

Group discussion and dinner provided.

For more information contact Allison Smith at  
[asmith@guidance-center.org](mailto:asmith@guidance-center.org) or 734-308-0768

# Infant Massage Class

FREE Three Week Series via Zoom

Parents/caregivers and their babies will improve:

- Communication
- Relaxation
- Caregiver confidence

This class is best suited for babies at least 6 weeks old and up until they start crawling.



Class size is limited.  
Registration required.

**REGISTER HERE**



[guidance-center.org/massage](https://guidance-center.org/massage)

After registering you will receive a confirmation phone call.

**Wednesdays via Zoom  
from 9:30–10:30am**

**WEEK 1**

**March 4, 2026**

**Leg & Arm Massage**

**WEEK 2**

**March 11, 2026**

**Abdomen & Chest Massage**

**WEEK 3**

**March 18, 2026**

**Face & Back Massage**



**NURTURE THE FUTURE**  
Family Resources & Support

For questions or more information contact Jane Reitman at 734-785-7705 x7369 or [jreitman@guidance-center.org](mailto:jreitman@guidance-center.org).

Love & Logic

# Parenting Made Enjoyable

## VIRTUAL PARENTING EDUCATION SERIES

These workshops provide concrete (helpful) information needed to be a more effective parent to motivate, lead and inspire the very best in your children.

**Wednesday Evenings**  
**March 4, 11, 18, 25,**  
**and April 1, 2026**  
**7-8:30pm**

Have you ever asked yourself: *Why can't I get my child to be more responsible and make better decisions?* Come and join us!

### WORKSHOP SESSIONS

- 1: Handling Misbehavior without Breaking a Sweat
- 2: Teaching Kids to Listen the First Time
- 3: Avoiding Power Struggles and Bedtime Battles
- 4: Setting Limits
- 5: What to Do When Your Kids Leave You Speechless

Certificate provided after entire series has been completed.

*Full participation required.*

For more information contact Anita Rothert at [arothert@guidance-center.org](mailto:arothert@guidance-center.org) or 734-785-7705 x7035.



Register in advance at  
[bit.ly/  
march26parenting](https://bit.ly/march26parenting)  
or use the QR code:



After registering, you will receive a confirmation email containing information about joining the meeting.

 THE  
GUIDANCE  
CENTER  
**NURTURE THE FUTURE**  
Family Resources & Support



in honor of Parenting  
Awareness Month  
Live Rite Presents...

Special  
appearance by  
the easter  
bunny!



# FAMILY FUN NIGHT!

**Laugh. Talk. Connect.**

Games!

Music!

Join us for a night of family fun!

4:00 PM | March 20<sup>th</sup>, 2026

Live Rite Resource Center  
27700 Gratiot Ave., Roseville, MI

Questions?  
Call (586) 217-5899  
or email [outreach@liveritecorp.org](mailto:outreach@liveritecorp.org)

Scan here  
to register!



Pizza  
and  
Snacks  
Provided!





# Sports & Splash at the YMCA

A FREE Event for Fathers/Other Special  
Male Caregivers and Their Children

Thursday, March 12, 2026  
5:30-8pm

## Event Schedule

- 5:15-5:30 Registration
- 5:30-6:30 Pizza dinner  
Basketball shooting & relays  
Community resources  
Photo booth  
Crafts
- 6:30 - 6:45 Sports raffle basket
- 6:45 - 8:00 Family swimming

Visit with  
special guest  
"Paws" from  
the Detroit  
Tigers!



All activities are designed for children ages 3-8 but other ages are welcome to attend.  
All food and activities are available while supplies last.



Registration is recommended/Walk-ins are welcome  
[www.guidance-center.org/splash](http://www.guidance-center.org/splash)

Downriver Family YMCA  
16777 Northline Rd, Southgate MI 48195

For questions: TGC Early Head Start/Head Start parents  
contact Leslie Windless at 734-262-6836.  
All other parents contact Jane Reitman at 734-272-3745  
or Jerry Perrett at 734-309-0362.



HEAD START