



## CLS Data Log (H2015) - ARC - Section 1 of Timesheet

*Please Print*

Consumer Name: \_\_\_\_\_

Caregiver Name: \_\_\_\_\_

Case #: \_\_\_\_\_

<b>CLS: Reminding, Observing, Guiding, Assisting, Supporting and/or Training the Person with:</b>															
Food Prep <input type="checkbox"/>	Laundry <input type="checkbox"/>	Routine Household Care <input type="checkbox"/>	ADLs <input type="checkbox"/>	Shopping <input type="checkbox"/>	Money Skills <input type="checkbox"/>	Socialization Relationship Building <input type="checkbox"/>	Transport - Community Activity <input type="checkbox"/>	Leisure Choice <input type="checkbox"/>	Participation Community Activity <input type="checkbox"/>	Med. Appt. Attended <b>MUST have prior approval</b> <input type="checkbox"/>	Non-medical treatments <input type="checkbox"/>	Monitor self- administration of meds <input type="checkbox"/>	Monitor & protect health & safety <input type="checkbox"/>		
Service Date: ____/____/____		Start Time: _____		Stop Time: _____		Location: <input type="checkbox"/> Home <input type="checkbox"/> Community _____									
Note:  															
Caregiver Signature: _____				Print Name: _____				Title: _____				Date: _____			
<b>CLS: Reminding, Observing, Guiding, Assisting, Supporting and/or Training the Person with:</b>															
Food Prep <input type="checkbox"/>	Laundry <input type="checkbox"/>	Routine Household Care <input type="checkbox"/>	ADLs <input type="checkbox"/>	Shopping <input type="checkbox"/>	Money Skills <input type="checkbox"/>	Socialization Relationship Building <input type="checkbox"/>	Transport - Community Activity <input type="checkbox"/>	Leisure Choice <input type="checkbox"/>	Participation Community Activity <input type="checkbox"/>	Med. Appt. Attended <b>MUST have prior approval</b> <input type="checkbox"/>	Non-medical treatments <input type="checkbox"/>	Monitor self- administration of meds <input type="checkbox"/>	Monitor & protect health & safety <input type="checkbox"/>		
Service Date: ____/____/____		Start Time: _____		Stop Time: _____		Location: <input type="checkbox"/> Home <input type="checkbox"/> Community _____									
Note:  															
Caregiver Signature: _____				Print Name: _____				Title: _____				Date: _____			
<b>CLS: Reminding, Observing, Guiding, Assisting, Supporting and/or Training the Person with:</b>															
Food Prep <input type="checkbox"/>	Laundry <input type="checkbox"/>	Routine Household Care <input type="checkbox"/>	ADLs <input type="checkbox"/>	Shopping <input type="checkbox"/>	Money Skills <input type="checkbox"/>	Socialization Relationship Building <input type="checkbox"/>	Transport - Community Activity <input type="checkbox"/>	Leisure Choice <input type="checkbox"/>	Participation Community Activity <input type="checkbox"/>	Med. Appt. Attended <b>MUST have prior approval</b> <input type="checkbox"/>	Non-medical treatments <input type="checkbox"/>	Monitor self- administration of meds <input type="checkbox"/>	Monitor & protect health & safety <input type="checkbox"/>		
Service Date: ____/____/____		Start Time: _____		Stop Time: _____		Location: <input type="checkbox"/> Home <input type="checkbox"/> Community _____									
Note:  															
Caregiver Signature: _____				Print Name: _____				Title: _____				Date: _____			

A completed timesheet includes Section 1: CLS Data Log and Respite Notes and Section 2: Time in and time out with an authorized signature.

All CLS shifts must be spent working on the goals in the plan of service and documented to show this. Please refer to definitions and explanations from your Orientation, New Hire Training and other materials received regarding timesheets.