



# DOING THE MOST GOOD®

55 Church  
Mt. Clemens, MI 48043  
586.469.6712

The Salvation Army Mt Clemens Citadel will begin taking applications for **Christmas** assistance for those residing in our service area during the month of November and December on the dates outlined below. We are providing toys for children ages newborn to age 14.

<u>NOVEMBER</u>	<u>DECEMBER</u>
<ul style="list-style-type: none"> <li>Monday, November 7, 2016</li> <li>Tuesday, November 8, 2016</li> <li>Wednesday, November 9, 2016</li> <li>Thursday, November 10, 2016</li> </ul>	<ul style="list-style-type: none"> <li>Monday, December 5, 2016</li> <li>Tuesday, December 6, 2016</li> <li>Wednesday, December 7, 2016</li> <li>Thursday, December 8, 2016</li> </ul>

The application process will take place on a first come, first serve basis between **9:00 a.m. - 11:00 a.m.** and **1:00 p.m. - 3:00 p.m.** Applicants are required to bring the following documentation when applying for Christmas assistance regardless if they have been to our office in the past.

## REQUIRED DOCUMENTATION

- **Current** Michigan ID or drivers license for everyone in home 18 years and older
- **Social Security Cards** for everyone in the home.
- Birth Certificate of Verification of Birth for all children in home 17 and younger. (Children born in another country must have a translated birth certificate)
- Proof of all household income for the last 30 days (includes pay stubs, unemployment, social security, disability, child support, etc.)
- **Current** food stamp and/or cash assistance verification letter from DHS indicating amount
- Proof of all household bills (includes electric, gas & water bills, telephone/cell phone bills, cable/satellite, car payments, insurance, etc.)
- Rental Agreement/Mortgage Information

## SERVING NORTHERN MACOMB COUNTY

ARMADA      FRASER      CLINTON TWP.      MEMPHIS      MACOMB TWP.  
MT. CLEMENS      HARRISON TWP.      NEW BALTIMORE      NEW HAVEN      LENOX  
CHESTERFIELD      RICHMOND      ROMEO      WASHINGTON TWP.      RAY TWP.  
STERLING HEIGHTS      SHELBY TWP.      UTICA