



## Oakland Community Health Network Recipient Rights Training

New Hire Recipient Rights (face-to-face) training is required within the first 30 days of employment per Oakland Community Health Network (OCHN) policy.

**Location:** 5505 Corporate Drive, Troy, MI 48098. Enter through the main entrance.

### Registration:

Online registration is required prior to the training at [www.oaklandchn.org](http://www.oaklandchn.org) (select “**Training**” on the top banner). Please check the online training calendar prior to your training date for any changes. All attendees need to provide the following information to register:

- Date of most recent hire training (training must be taken within 30 days of hire date)
- Driver's License or State ID number
- Email address
- Employer/Provider/Agency name, email address and phone number

### Questions/Special Accommodations:

OCHN uses an electronic testing process for the New Hire Rights training and requests all attendees to bring a fully charged smartphone, laptop, or iPad to participate in the test. The training certificate is dependent upon the successful completion of the test.

If you require special accommodations, please call 248-858-1795 at least ten (10) days prior to the scheduled training to make arrangements.

Walk-ins are welcome until the room is at capacity. Walk-ins arriving after seats are full will be asked to register and attend another class. Anyone arriving 15 minutes or more after the class has begun will need to register and attend another class.

### Training Dates & Times:

#### February 2020

Tuesday, February 4<sup>th</sup> from 12pm-4pm  
Wed, February 12<sup>th</sup> from 12pm-4pm  
Tuesday, February 18<sup>th</sup> from 12pm-4pm  
Thursday, February 20<sup>th</sup> from 4pm-8pm  
Tuesday, February 25<sup>th</sup> from 9am-1pm  
Thursday, February 27<sup>th</sup> from 12pm-4pm

#### March 2020

Tuesday, March 3<sup>rd</sup> from 12pm-4pm  
Thursday, March 5<sup>th</sup> from 4pm-8pm  
Thursday, March 12<sup>th</sup> from 9am-1pm  
Tuesday, March 17<sup>th</sup> from 9am-1pm  
Wed, March 25<sup>th</sup> from 9am-1pm  
Tuesday, March 31<sup>st</sup> from 9am-1pm