# Instructions for updating online LEP and CC for Oakland County

**You must be working on an Oakland County case and have an account with MORC in order to update on-line trainings through MORC.**

Go to https://morcinc.csod.com and log in to your account:
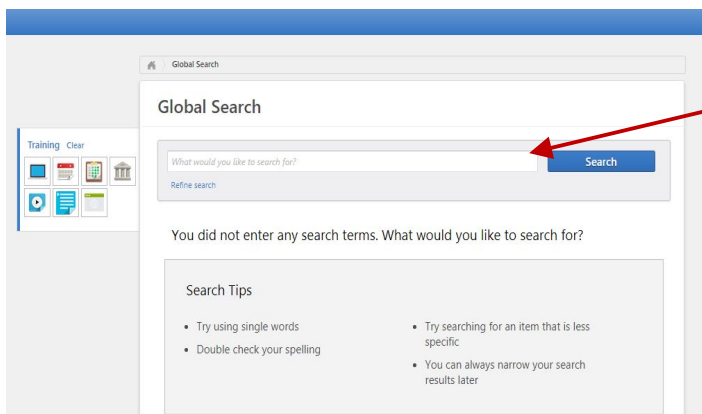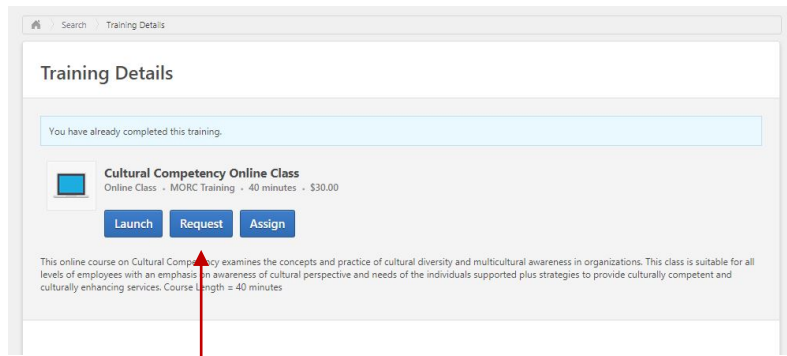


Your username is your email address.
If you have forgotten your password click on the "Forgot Password?" link to reset. *Note: you must have access to your email to receive a link from MORC to reset your password. Do not attempt to make a new account - if you are unsure what email is connected to your account please call ExpertCare.*
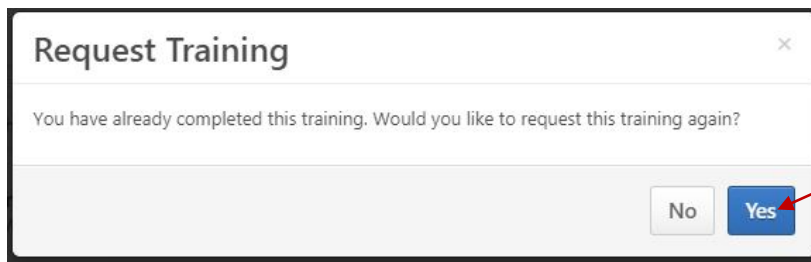


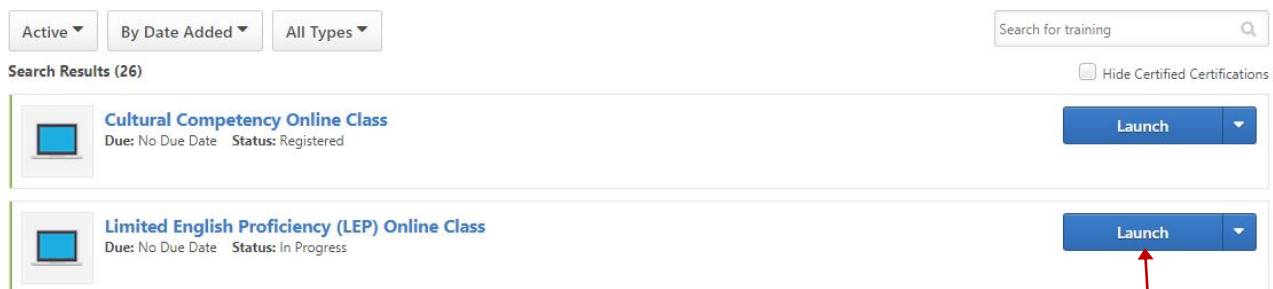From the MORC home page, scroll down and click on the "**Search**" icon.



Search for **Limited English Proficiency (LEP)** or **Cultural Competency**
*(There should be no training cost to you so disregard the cost information listed.)*
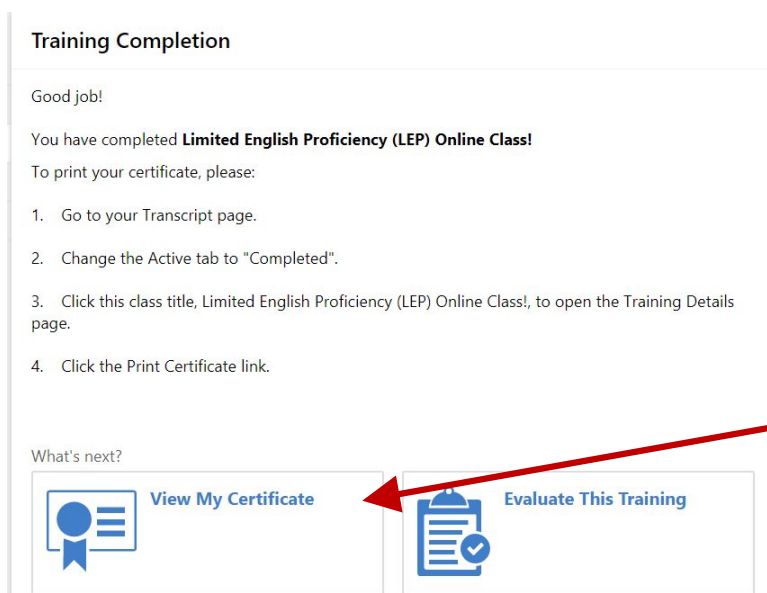
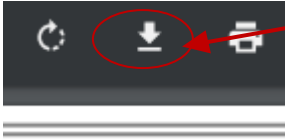Click on "Request" to update your training.



Click "Yes"



Launch course



**Once you have completed the entire video, you will need to exit out of the video/Power Point presentation to be able to access the Certificate of Completion.**

*In order to save your certificate:*

Click "View My Certificate"

Click on the **download icon** in the upper right corner to save your certificate.

Email your *Limited English Proficiency* and *Cultural Competency Certificates to our training department: training@expertcare.com*